

NEW ERA HIGH SCHOOL, PANCHGANI  
IT ASSIGNMENT-3 Class III

UNIT	Creating Presentations PowerPoint Presentation
Time Line	Total 1 week (11 <sup>th</sup> May to 16 <sup>th</sup> May 2020)
TOPIC	<ul style="list-style-type: none"> <li>• Opening and Closing of Presentation</li> <li>• Adding different formatting to the presentation</li> </ul>
Objective	<ul style="list-style-type: none"> <li>• To open existing presentation</li> <li>• To add different formatting to make presentation look creative</li> </ul>
Learning Outcomes	<ul style="list-style-type: none"> <li>• Is able to open presentation</li> <li>• Is able to add different formatting.</li> </ul>
Activity	<p><b>Project- To make your Presentation Creative</b></p> <ol style="list-style-type: none"> <li>1. Open your existing Presentation To open your existing presentation Open PowerPoint Presentation- Click on file- Click on Open- Select your file- Click on Open.             <ol style="list-style-type: none"> <li>a. To add different formatting</li> <li>b. To make text Bold and Italics Select your slide- Click on Font Tab- Click on bold <b>B</b> option- Click on Italics <b>I</b> option</li> <li>c. To add font color Select your slide- Click on Font Tab- Click on font color <b>A</b> - Add font color to your slide.</li> </ol> </li> <li>2. Save the file using your Class name followed by your name and assignment no. (e.g. - 3.Rohan3)</li> </ol>
Submission	<p>For Activities: Please ensure that your child completes the activities given in the time allotted and submit the file by 16<sup>th</sup> May 2020. Kindly send your project on mail. email ID- <a href="mailto:pooja.jadhav@nehs.in">pooja.jadhav@nehs.in</a></p> <p>The marks indicated will be included for internal assessment.</p> <p>For Assignments: Kindly ensure your child completes the given assignment in the same week mentioned. These assignments have to be solved in their own handwriting on a separate new sheet and after completion the scanned copy or an image (clear picture taken on a mobile) to be mailed to the teacher. Kindly take note of the date of submission.</p> <p>For Worksheets: Kindly ensure your child completes the given worksheet in the same week mentioned. These worksheets have to be solved in their own handwriting on a separate new sheet and after completion the scanned copy or an image (clear picture taken on a mobile) to be mailed to the teacher. Kindly take note of the date of submission.</p> <p>Also, please ensure the sheet contains the name of your child, his/her class, the name of the subject and the worksheet number.</p>

	<p>For e.g. Name: Aarohi Joshi Class: I Subject: English Worksheet No. 2. The same should reflect in the subject line of your e-mail.</p> <p>The Assignment needs to be completed by 16<sup>th</sup> May 2020. For any queries you may contact me on <a href="mailto:pooja.jadhav@nehs.in">pooja.jadhav@nehs.in</a> Contact no- 7507908578</p>
Moral Value	To appreciate beauty.
Resources	-

### Worksheet 3

#### I) Draw and write the name of following tools.

Sr.No	Tool	Name of Tool
1.	<i>I</i>	
2.	<u>A</u>	
3.	<u>B</u>	

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